



Board Service Commitment Pledge

As a member of the Board of Directors of the Community Empowerment Network (CEN), I agree to:

Support the organization's mission and purpose. It is my responsibility, along with other Board members to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.

Provide proper financial oversight. It is my duty to assist in developing the annual budget and to ensure that proper financial controls are in place and resources are managed effectively.

Ensure adequate resources. As a board member, one of my foremost responsibilities is to ensure that the organization has adequate resources to fulfill its mission. I agree to participate in fundraising activities as follows:

- ✚ I will give at least one personal annual donation, as my personal resources permit;
- ✚ Assist in raising funds, as agreed upon annually by the Board, including attending and inviting others to attend the annual fundraising event;
- ✚ I will talk about the work of CEN with colleagues and friends, and encourage them to donate; and
- ✚ I will support the executive and staff in making contact with and/or visiting potential major donors and foundations.

Ensure effective organizational planning. Along with other board members, I will actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.

Determine, monitor, and strengthen the organization's programs and services. I will help determine which programs are consistent with the organization's mission and monitor their effectiveness.

Recruit and orient new board members and assess board performance. It is my responsibility to articulate prerequisites for candidates, and periodically and comprehensively evaluate the board's own performance.

Enhance the organization's public image and standing. I will clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

Support the executive and review his performance. I will support the executive ensuring that he has the moral and professional support needed to further the goals of the organization. *This may include serving on working groups or committees and to take on special assignments, as needed.*

Attend an international trip. If possible, I will attend an international trip to see current projects at work, and/or visit potential future projects.

Ensure legal and ethical integrity and maintain accountability. As a board member, I am responsible for knowing and approving all policies and for ensuring adherence to legal standards and ethical norms.

Attend full Board meetings and appropriate committee meetings. Board meetings will be held quarterly. I understand that I am required to attend at least 75% of Board meetings to remain in good standing as a full Board member. I understand that commitment to the Board will involve a good deal of time, at a minimum probably two to three hours per month. I agree:

- To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background material, and
- To represent this organization in a positive and supportive manner at all times. This includes, but is not limited to:
 - ✚ Work with and respect the opinions of my peers who serve this board, and to leave my personal prejudices out of all board discussions;
 - ✚ To always act for the good of the organization and represent the interests of all people served by this nonprofit;
 - ✚ To observe the parliamentary procedures and display courteous conduct in all board, committee and task force meetings;
 - ✚ To keep confidential information confidential;
 - ✚ To support in a positive manner all actions taken by the board of directors even when I am in a minority position on such actions;
 - ✚ To never exercise my authority as a board member except when acting in a meeting with the full board or as I am delegated by the board; and
 - ✚ To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results.

I have read and will adhere to the CEN's by-laws, including the conflict of interest policy.

The Community Empowerment Network is responsible to me in several ways. I will be provided with quarterly financial reports. I can call on the Director to discuss the programs, policies, goals, and objectives of the organization. Other Board members and staff will respond to any questions I have which I think are necessary to responsibilities to the organization.

I understand that my term on the Board is for two years. If, for any reason, I find myself unable to carry out the above duties as best as I can, I agree to resign my position as a board member/officer.

Board member name (print)

Signature Date